



SCOOP Recruit - Programme Facilitator

Location: Remote

Salary: Please see below for a more detailed breakdown

Contract: Fixed contract - 20th June 2022 to 31st May 2023

Hours per week: 8 - 10 hours per week

Closing Date: 9th June with interviews w/c 13th June

Start Date: w/c 20th June

Background

The SCOOP Foundation, which stands for 'Supporting Children Out Of Poverty', was set up in 2009 by Irish brothers Andy and Calvin Sweeney. Our mission is to empower displaced and marginalised youth to fulfil their potential in Ireland and abroad. Currently, our main efforts at SCOOP are focused around the implementation of SCOOP Ed to young displaced people living in camps in Iraq & Syria, and young refugees living in Direct Provision Centres in Ireland. SCOOP is now seeking a Facilitator to lead the SCOOP Recruit - Pathways to Employment programme.

SCOOP Recruit provides training for job seekers in Direct Provision and others seeking asylum to help them get ready for working in Ireland and to connect with employment opportunities. It is delivered mainly online to help get around barriers relating to remote locations, travel and access to centres. The programme also empowers people seeking asylum as facilitators and coordinators who provide one-to-one support to candidates to ensure a meaningful service and candidate progression.

Access to education and job opportunities is a huge gap for job seekers in Direct Provision and is a key piece for general community inclusion. Also in the context of the huge increase in refugee arrivals from Ukraine to Ireland there is an urgent need to develop integration supports like employment. The SCOOP Recruit programme helps address this need through a carefully developed programme with ongoing support and relationship building as well as making real-world connections for candidates to employers.



We are looking for a motivated individual, willing to support asylum seekers in this context and who can apply creativity and energy to help deliver, develop and expand the programme.

Responsibilities

- To successfully complete the required training with our current SCOOP Recruit lead.
- Facilitate online group and individual training sessions with candidates.
- Develop programme content in collaboration with co-facilitators & support organisations.
- Manage relationships with multinationals providing content and mentorship as part of Corporate Social Responsibility objectives.
- Coordinate and schedule classes, 121s and mentorship sessions.
- Help establish working relationships with candidates and directly support candidate development including CV review, interview preparation and identifying work opportunities.
- Review each phase and submit project evaluations to SCOOP.

Requirements

- Excellent people skills with an ability to build and maintain relationships.
- Teaching, presenting and/or group facilitation experience.
- Some experience in professional working environments is desirable, i.e. familiarity with typical recruitment and job application processes in Ireland.
- Ability to coordinate and manage a small team of co-facilitators and volunteers.
- Basic technical skills - web conferencing e.g. Zoom, Word, Powerpoint (or equivalent).
- A positive, inclusive attitude, and a good work ethic.
- Successful candidate will be required to go through the Garda Vetting process as a part of their contract.

Does this sound like you? We would love to hear from you if that is the case!



Hours and Salary

- Training Phase: 20th June to 30th December 2022 - €20 per hour - 8/9 hours per week commitment needed
- Facilitator Lead Phase: 1st January to 31st May - €25 per hour - 9/10 hours per week commitment needed

Because this role is funded by a grant, we have a strict timeline and budget to stick within. For more information on this please email alison@scoopfoundation.org for more information.

To apply, please submit your up-to-date CV and a covering letter addressing how you meet the criteria to alison@scoopfoundation.org by 5:00pm on 9th June, 2022.

Online first-stage interviews will take place week beginning 13th June, 2022.